



HOW TO APPLY

We seek well-researched grant proposals for projects that address current community needs and that complement, rather than duplicate, other public and private efforts. Applicant collaboration with other agencies and public entities is encouraged. Proposals are welcomed year round and we have no application deadlines.

We DO fund: operating expenses, capital needs and special projects.

Please note we DO NOT fund: individuals, endowments, deficit financing, or organizations that discriminate on the basis of race, religion, or gender. We request that grant applicants wait one year from the date of their last request before re-applying.

All appropriate grant proposals are reviewed as quickly as possible, and additional information may be requested. Please allow 1-2 months for a response.

Proposals should include the following information:

- Mission and history of the organization
- Amount requested, current fundraising goal and specific purpose for funds
- Description of the community need and how the program meets that need
- Program evaluation method and description of outcomes
- Relation of organization to others within the community
- Current strategic plan, if available

We also request the following attachments:

- List of board members, with professional affiliations
- List of staff, with job titles
- List of current major donors and amounts granted to organization, and to program (if applicable)
- Tax determination letter of 501(c)(3) status

Financial information required for all proposals:

- Current year agency budget, showing income and expenses
- Current year balance sheet
- Current year to date income/expense statement (P&L), compared to budget
- Most recent audited financial statement, OR if agency does not have an audit, most recent Form 990

In addition, if audit is not previous year:

- Previous year balance sheet
- Previous year P&L

For program or capital requests:

- separate detailed budget, showing income and expenses

Grant proposals are only accepted by mail. If you have questions or need more information about our proposal process, please fill out our contact form. To be considered for a grant, please send the completed proposal with attachments to:

Grants Administrator
Harold Simmons Foundation
Three Lincoln Centre
5430 LBJ Freeway, Suite 1700
Dallas, Texas 75240-2697